

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
May 18, 2026
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on May 18, 2026.

CALL TO ORDER AND ROLL CALL

Angelos called the meeting to order at 6:03 p.m. Present were N. Angelos, C. Barry, I. Chafee, M. Klich, and S. Stratakos.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director; Jason Young; Head of IT and Facilities, and Roberta Richter, Head of Business Services.

Absent: K. Groark

Angelos moved and Barry seconded to appoint Stratakos as Secretary Pro Tempore. Upon a voice call vote, all Trustees present voted "aye." Motion carried.

Mohammad arrived at 6:06 p.m.

ACKNOWLEDGEMENT OF VISITORS

Angelos welcomed resident, Mounir Alliti.

Angelos welcomed Tiffany Nash and Dan Pohrte of Product Architecture, who presented and reviewed the Library's Capital Assessment Report with the Trustees. The assessment outlines the total projected costs associated with the maintenance and replacement of building systems, materials, and property infrastructure. Topics discussed included tuckpointing, sealants, steel canopy framing, parking lots and pavers, ceiling tiles, wood windowsills, flooring and painting, plumbing, electrical systems, both the north and south elevators, and the building roofs.

Richter and Jenkins discussed projects currently planned and those anticipated for inclusion in next year's budget. Stratakos commented on the value of the report as a resource for long-term planning and future capital improvement efforts.

APPROVAL OF MINUTES

Barry moved, and Stratakos seconded, that the Board of Trustees approve minutes of the Regular Board Meeting held on April 20, 2026. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Angelos seconded that the Operating Fund Treasurer's Report for the month ending April 30, 2026, be received and filed for audit, and that Operating Fund Warrant #11 for the month of May 2026 in the amount of \$314,459.03 be approved and

authorized for disbursement. Upon a roll call vote, all Trustees present voted “aye.” Motion carried.

PRESIDENT’S REPORT

Angelos informed the Trustees that she will be unable to attend the June Board Meeting due to international travel. She also reminded the Trustees that the Summer Reading Kick-Off event will take place on June 8 at Bennett Park. Trustees planning to attend were encouraged to wear their Library t-shirts. Additionally, Trustees were invited to view the murals displayed in the Screened Porch Room.

PUBLIC COMMENT

Visitor Mounir Alliti thanked the Trustees for welcoming him to the meeting.

DIRECTOR’S REPORT

Jenkins reported that she has been actively engaged in merit increase planning, collaborating with Young on various building projects, and completing fiscal year-end responsibilities. She also noted that multiple meetings have taken place in support of these ongoing initiatives.

Jenkins further shared information regarding the rising costs of digital eBooks, which was detailed in her report. She noted that related legislation has passed in the House and is currently under consideration in the Senate, with representatives continuing to advocate on behalf of libraries.

Discussion also included the decision to engage with Product Architecture for upcoming projects. Stratakos commented that the assessment report provided an accurate representation of the Library’s current and future facility needs. Additionally, Jenkins stated that upcoming efforts will focus on the redesign of the Youth Department, incorporating feedback and input gathered from both staff and the community.

NEW BUSINESS:

ACTION ITEMS:

Mohammad moved, and Angelos seconded to adopt Family Neonatal Intensive Leave Policy in the Employee Handbook. Upon a voice call vote, all Trustees present voted “aye.” Motion carried.

Stratakos moved, and Klich seconded to amend Service Awards Policy in the Employee Handbook. Upon a roll call vote, all Trustees present voted “aye.” Motion carried.

Klich moved, and Stratakos seconded to authorize a full day closure on Friday, December 11, 2026, for staff development. Upon a voice call vote, all Trustees present voted “aye.” Motion carried.

CORRESPONDENCE

The Trustees and Jenkins gave a shout out to Richter on her inclusion in ILA's Member Spotlight.

Jenkins shared that during the Library's recent closure for the carpeting project, Richter met with patrons who regularly contribute to the Library's micro-pantry. Richter encouraged donors to provide items directly to her for distribution, ensuring that supplies are directed to those with the greatest need. Jenkins noted that, after one year in operation, the micropantry has become a largely self-sustaining initiative.

Jenkins also reported that a representative from Too Good to Go has been approved to distribute items to patrons in the Library lobby. Additionally, Jenkins announced that the Library will once again host a Back-to-School Supplies Drive in support of local students and families.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:50 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary