

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
July 21, 2025
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on July 21, 2025.

CALL TO ORDER AND ROLL CALL

Angelos called the meeting to order at 6:01 p.m. Present were N. Angelos, C. Barry, K. Groark, M. Klich, A. Mohammad, and S. Stratakos.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, Roberta Richter, Head of Business Services.

Absent: I. Chafee

ACKNOWLEDGEMENT OF VISITORS

Emily Meszaros, Youth Services Librarian introduced herself and handed out a document with information about donations received for the Library's School Supply Drive. Meszaros has been heavily involved in outreach in the community and visited community businesses to make connections. Angelos recommended putting a flyer in the School Supply Drive backpacks with the names of the businesses who made donations. The Library received \$820 in donations in total. In the future, Meszaros will get out into the community sooner. Mohammad recommended visiting businesses that are not only retail. The Trustees are happy to solicit donations in the future.

One of the owners of Louks and Scoops, a local business, dropped off treats for the Trustees.

APPROVAL OF MINUTES

Barry moved, and Groark seconded, that the Board of Trustees approve minutes of the Regular Board Meeting held on June 16, 2025. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Mohammad seconded that the Operating Fund Treasurer's Report for the month ending June 30, 2025, be received and filed for audit, and that Operating Fund Warrant #1 for the month of July 2025 in the amount of \$292,132.35 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

Angelos recommended that Trustees try out the new 24-hour Library. She also suggested that Trustees sign up for the SWAN app, to have their Library card information readily available. Angelos reminded everyone to pick up a "We Love Our Library" yard sign.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Jenkins announced that there will be a ribbon cutting ceremony for the 24-hour Library. The date of the ceremony will be Saturday, September 13, 2025, at 10 a.m.

Jenkins announced that Catherine Kruse, the new Head of Marketing and Communications, joined the Library on July 21, 2025.

Angelos and Stratakos volunteered to perform the annual review of the minutes for the fiscal year.

NEW BUSINESS:

Discussion of Compensation Philosophy. Angelos feels inflation is a percentage and that it makes sense that increases would also be a percentage. Barry feels the policy is comprehensive, and that offering percentage increases correlates with the merit system. Jenkins noted that the current philosophy is sustainable based on how the Library is budgeting. Groark stated that Trustees wanted to be aware of the process. The Trustees agreed that no changes are needed now.

ACTION ITEMS:

Barry moved, and Angelos seconded to approve the Public Hearing date of Monday, September 15, 2025, with this action to provide at least 30 days for public review and publishing of notice. Upon a voice vote, all Trustees present voted "aye." Motion carried.

CORRESPONDENCE

Correspondence included two articles written about the Summer Reading Kickoff. There were three compliments from patrons regarding Library services, including one mentioning Patron Services Associate, Alberto Gonzalez. There was also an article about Secretary of State, Alexi Giannoulias' office rewarding libraries with per-capita grants.

Barry is pleased that the Library now has six notaries on staff. Richter gave a shout out to the notary team and noted that they have already notarized 44 documents in the month of July.

Richter mentioned that Library Accountant, Kelly Zabinski, will be visiting to discuss the Library's finances and future planning with Administration.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:41 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary