

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

April 21, 2025
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on April 21, 2025.

CALL TO ORDER AND ROLL CALL

Angelos called the meeting to order at 6:03 p.m. Present were N. Angelos, C. Barry, I. Chafee, K. Groark, T. Hanes, and S. Stratakos.

Absent: A. Mohammad

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director; Jason Young; Head of Facilities/Information Technology; and Roberta Richter, Head of Business Services.

ACKNOWLEDGEMENT OF VISITORS

None

APPROVAL OF MINUTES

Hanes moved, and Chafee seconded, that the Board of Trustees approve the minutes of the Regular Board Meeting on March 17, 2025. Upon a voice vote, all Trustees present voted "aye." Motion carried.

Hanes moved, and Chafee seconded, that the Board of Trustees approve the minutes of the Closed Session Meeting on March 17, 2025. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Chafee seconded that the Operating Fund Treasurer's Report for the month ending March 31, 2025, be received and filed for audit, and that Operating Fund Warrant #10 for the month of April 2025 in the amount of \$271,470.47 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

Angelos wished everyone a Happy Easter and mentioned that the Library's Summer Reading Kick Off is scheduled for June 9, 2025, at 3 p.m. at Bennett Park.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Jenkins updated the Trustees that the Library is switching the Workers' Compensation Policy from Utica to Hartford, as recommended by Cook and Kocher, the Library's insurance brokers.

Jenkins reminded the Trustees that the ATLAS Annual Trustee Day is scheduled for May 17, 2025, and the LACONI Trustee Banquet is scheduled for May 30, 2025. Any Trustees interested should contact Jenkins.

Jenkins informed the Board that a patron in need of assistance shared with her how helpful Patrick Sullivan was during a time of stress.

Jenkins reminded the Trustees that their Statement of Economic Interest information is due by May 1, 2025.

Jason Young updated the Trustees about the upcoming construction need for the 24-hour Library installation. Currently, we are waiting on proposals from masonry companies. After speaking with Envisionware regarding the project cost and inquiring about the necessity of the concrete path, the masonry company came back with a lower cost estimate for the project. Young has reached out to other masonry vendors, as well. Young asked EnvisionWare for the cost of installing a canopy if the decision was made to move the unit. The cost including installation came back at approximately \$72,000.00. Young recommended staying with the original planned site for the unit. Sara Horn submitted artwork for the unit and EnvisionWare sent back a mockup which will include imagery from one of the Library's murals.

Jenkins discussed the redesign of the Youth Play Area, which we are hoping to launch mid-June. The redesign will include a collection of revolving toy bins that patrons can utilize in the Library and the bins will also be used during programming. Emily Meszaros, Youth Services Librarian, partnered with Moraine Valley and their "Do Good" Movement and the Library will be donating some of the used toys that will be replaced by the new toy bins to this group.

NEW BUSINESS:

ACTION ITEMS:

Barry moved and Angelos seconded to amend General Policy Manual: Lending of Materials Policy, which includes a new policy for in-house toy checkout in the Youth Services Department. Upon a voice vote, all Trustees present voted "aye." Motion carried.

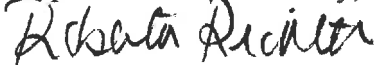
CORRESPONDENCE

Correspondence included an article included in the *Reporter* regarding the Community Mosaic.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:27 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary