

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

August 21, 2023
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on August 21, 2023.

CALL TO ORDER AND ROLL CALL

President Angelos called the meeting to order at 6:04 p.m. Present were, N. Angelos, C. Barry, I. Chafee, K. Groark, T. Hanes, and S. Stratakos.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

Mohammad arrived at 6:06 p.m.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

None

APPROVAL OF MINUTES

Hanes moved, and Chafee seconded, that the Board of Trustees approve the minutes of the Regular Board Meeting July 17, 2023. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Groark seconded that the Operating Fund Treasurer's Report for the month ending July 2023 be received and filed for audit, and that Operating Fund Warrant #2 for the month of August 2023 in the amount of \$329,281.37 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

Angelos highlighted the two articles that appeared in *The Reporter*, National Night Out and the School Supply Drive.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Director Jenkins mentioned the new Trustee name plates were provided so meeting attendees can identify and address Trustees during meetings. The inserts were created in-house and can be changed out if necessary.

Director Jenkins noted the reason for action item 23-08-29, requesting to cancel the early closure on September 8, 2023. She shared that the Department Heads met and felt that

they have been meeting with their staff regularly and do not feel the need to close early on that date.

Director Jenkins wanted to communicate that the reporter who authored the article about the school supply drive failed to mention that the Hills Chamber collaborated with the Library on this initiative. The Chamber supplied 50 back packs in varying colors to the drive. Community members were also generous with donations and Mayor Howley's wife donated lined notepads. Staff are in discussion about how to make this event even better next year, including offering supplies at different times of the day, making it possible to serve patrons with different schedules.

Groark stated that she loves the Free Little Blockbuster at Strange Brew. Jenkins stated that the business regularly collaborates with the Library and the owner was happy to house it. Jenkins also said that the Library will be looking to house another stand in Hickory Hills.

Barry mentioned that her child enjoyed bringing his Teddy Bear to the Friday night stuffed animal sleep over. Children who brought in their animals received photos and a name tag for their animal.

Groark attended two programs and found them to be well attended and interesting.

Barry inquired on the status of the Beyond Books collection. Jenkins states that several items have been purchased and need to be cataloged, added to the policy manual, and advertised. Horn noted that the policy revisions will be brought to the Board next month.

NEW BUSINESS:

ACTION ITEMS:

23-08-26 Mohammad moved, and Stratakos seconded to approve Ordinance #1223 .02% Building and Maintenance Levy. This Ordinance is passed to levy funds to help with maintenance and operation costs. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

23-08-27 Stratakos moved, and Hanes seconded to approve Resolution #1124 authorizing intervention in proceedings before the State of Illinois Property Tax Appeal Board, enabling the Library's attorney, Klein, Thorpe, and Jenkins to continue to represent the Library in tax appeal cases. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

23-08-28 Barry moved, and Chafee seconded to adopt revisions to the Employee Handbook. Upon a voice vote, all Trustees present voted "aye." Motion carried.

23-08-29 Chafee moved, and Groark seconded to rescind action item 23-05-16 authorizing the early closure of the Library on September 8, 2023, at 5pm for Staff Development. The Library will remain open until 9pm on September 8, staff

development will be planned for a later date. Upon a voice vote, all Trustees present voted "aye." Motion carried.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:21p.m.

Prepared and submitted by,

Roberta Richter

Roberta Richter, Recording Secretary