

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

July 17, 2023
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on July 17, 2023.

CALL TO ORDER AND ROLL CALL

President Pro Tempore Mohammad called the meeting to order at 6:09 p.m. Present were, C. Barry, I. Chafee, K. Groark, T. Hanes, A. Mohammad, and S. Stratakos.

N. Angelos was absent.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

None

APPROVAL OF MINUTES

Stratakos moved, and Hanes seconded, that the Board of Trustees approve the minutes of the Regular Board Meeting and the Closed Session of June 19, 2023. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Chafee seconded that the Operating Fund Treasurer's Report for the month ending June 2023 be received and filed for audit, and that Operating Fund Warrant #1 for the month of July 2023 in the amount of \$201,361.70 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

None

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Director Jenkins asked two Trustees to volunteer to review minutes. Stratakos and Groark volunteered. They will review the minutes and respond to Amanda Farinella, Business Services Associate, prior to the next meeting.

Mohammad, Angelos, Barry, Chafee, and Stratakos must complete FOIA (Freedom of Information Act) and OMA (Open Meetings Act) training before the September Board Meeting. Certificates of completion should be forwarded to R. Richter.

Hanes questioned the reason behind the possible switch in payroll companies. Richter explained the main reasons for exploring a new company are due to poor customer service and accrual issues.

Hanes noted a difference in the numbers reported for Summer Reading sign up between Adult and Youth Services and wondered why there was a difference. Horn explained that it could potentially be due to pre-registrations. In relation to Summer, it was mentioned that there will be changes to next year's program, however the event will still take place at Bennett Park.

Hanes complimented the current display case, which features lost and found items. A couple of the items have been claimed. Teri Wilson, Head of Patron Services, is responsible for this great idea.

Hanes mentioned that Jason Young, Head of IT/Facilities did a terrific job when the Library lost power. He asked that Young be informed of his appreciation for the way he handled the issue. Jenkins stated that she is grateful to have him on the staff.

Groark asked about the subscription to Baker & Taylor Collection HQ. Horn explained that the platform takes data from the catalog and inputs it into their software. The software will allow staff responsible for collection development to access comprehensive usage data. Staff can then use this data to analyze the collection and ensure that it is representative of the community. The product integrates with the Baker & Taylor website and data can be seen prior to purchasing. The software will also assist in ensuring the Library is meeting its goals in relation to diversity headings. Shelf space is limited, so the selectors must be discerning.

Hanes asked for more information about the October Wrestling Event. Jenkins stated that a company will come to the Library and set up a ring and perform a show in the parking lot. The Adult and Youth Services Managers are attempting to find activities and entertainment that target the 20 and 30-year-old demographic. Jenkins said it is important to tell the community we are more than books. The Trustees agreed that this program is a clever idea and Stratakos would like to see more of this type of programming. Jenkins said that she will let Natalie Djordjevic, Head of Youth Services, know that they are excited.

It was noted that the Library has been used differently since pre-COVID. The screen porch room is getting more use with the new furniture.

Jenkins shared that she and Kristen Human, Head of Adult Services, met with a Moraine Valley Community College representative to try to partner with the college. The library is also partnering with the Hills Chamber on the Back-to-School Supplies Drive.

NEW BUSINESS:

ACTION ITEMS:

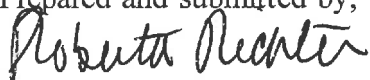
23-07-24 Hanes moved, and Groark seconded to set the date of September 18, 2023, for the Public Hearing for 2023/2024 Budget and Appropriations Ordinance. Upon a voice vote, all Trustees present voted "aye." Motion carried.

23-07-25 Groark moved, and Chafee seconded to approve the early closure of the Library at 2 p.m. on Saturday, October 7, 2023, for an all ages, family-friendly wrestling event in the South Parking Lot. Upon a voice vote, all Trustees present voted "aye." Motion carried.

ADJOURNMENT

There being no further business before the Board, Mohammad adjourned the Regular Meeting at 6:55 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary