

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
February 20, 2023
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on February 20, 2023.

CALL TO ORDER AND ROLL CALL

President N. Angelos called the meeting to order at 6:15 p.m. Present were, N. Angelos, K. Groark, T. Hanes, A. Mohammad, and S. Stratakos. I. Chafee and S. Culen were absent.

Also present from staff were Jane Jenkins, Library Director; Sara Horn, Deputy Director, and Roberta Richter, Head of Business Services.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

(None)

APPROVAL OF MINUTES

Hanes moved, and Stratakos seconded, that the Board of Trustees approve the minutes of the Regular Meeting of January 23, 2023. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

Stratakos moved, and Hanes seconded that the Operating Fund Treasurer's Report for the month ending January 2023 be received and filed for audit, and that Operating Fund Warrant #8 for the month of February 2023 in the amount of \$201,037.10 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

(None)

PUBLIC COMMENT

(None)

DIRECTOR'S REPORT

Director Jenkins received a notice of a lien claim from HVAC Fittings, a subcontractor on the Staff Renovation project. Contractor Mechanical Concepts went out of business and failed to pay this subcontractor. Construction Inc., the company in charge of project management made contact and the lien has been removed. The Library has received other outstanding invoices in relation to the project, all of which have been forwarded to Construction Inc.

Two end panels located in the Adult Services Department were damaged by a leak. Jenkins noted that the panels do not have to be entirely replaced. Instead, a recommended glue will be used to repair the panels.

Jenkins spoke to the action item regarding background checks for Trustees which was recommended and put in place years ago. Jenkins reached out to the Library attorney who recommended discontinuing this process. The Trustees discussed the pros and cons of performing background checks prior to voting on the action time.

Jenkins requested permission to attend the ATLAS Director's Retreat in Rockford from March 24 to 26. She was looking forward to hearing a speaker who will be talking about ways to empower staff for success. She mentioned that directors from the entire state of Illinois have been invited. The Trustees agreed that this would be a good development opportunity.

Jenkins alerted the Trustees to the upcoming Trustee LACONI Banquet which will be held on May 19 from 6pm-11pm in Oak Park. Joseph Filapek from RAILS and Cyndi Robinson the Director of ILA will be speaking to Trustees about what issues libraries are currently facing. Jenkins requested that Trustees let her know if they would like to attend by May 12, 2023. Hanes and Angelos stated that they would like to attend.

Jenkins noted that a claim has been filed with the Library's insurance company in relation to the December sprinkler head failure.

NEW BUSINESS:

(None)

ACTION ITEMS:

#23-02-03 Approve Ordinance #1221 Authorizing Public Library Non-Resident Cards. Stratakos moved and Angelos seconded to approve Ordinance #1221 Authorizing Public Library Non-Resident Cards, using the General Mathematical Formula for the 2023-2024 fiscal year, the fee will be \$219. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#23-02-04 Approve Ordinance #1222 Abating Taxes Levied for the Year 2022. Mohammad moved and Stratakos seconded to approve ordinance #1222, abating taxes levied for the year 2022 to pay debt service on General Obligation Bonds. Upon a roll call vote, the Trustees present voted "aye." Motion carried.

#23-02-05 Rescind Action Item 16-03-14; Approval of Background Checks on All Board Trustees. Stratakos moved and Angelos seconded to rescind action item 16-03-14, approval of background checks on all Board Trustees. Upon a voice vote, the Trustees present voted "nay." Motion not carried.

#23-02-06 Authorize Closure of Library on Sunday, May 21, 2023. Hanes moved and Angelos seconded to close the Library on Sunday, May 21, 2023 to hold an all-ages mini-

golf program inside the Library. Upon a voice vote, the Trustees present voted "aye."
Motion carried.

ADJOURNMENT

There being no further business before the Board, Angelos adjourned the Regular Meeting at 6:52 p.m.

Prepared and submitted by,



Roberta Richter, Recording Secretary