

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
February 21, 2022
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on February 21, 2022.

CALL TO ORDER AND ROLL CALL

President Angelos called the meeting to order at 6:00 p.m. Present were N. Angelos, S. Culen, K. Groark, T. Hanes, and S. Stratakos.

A. Mohammad arrived at 6:05pm.

I. Chafee was absent.

Also present were Jane Jenkins, Library Director; Sara Horn, Deputy Director; and Roberta Richter, Head of Business Services.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

President Angelos welcomed Sara Horn.

APPROVAL OF MINUTES

T. Hanes moved, and S. Stratakos seconded, that the Board of Trustees approve the minutes of the Regular Meeting of January 24, 2022. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

S. Stratakos moved, and T. Hanes seconded, that the Operating Fund Treasurer's Report for the month ending January 2022 be received and filed for audit, and that Operating Fund Warrant #8 for the month of February 2022 in the amount of \$189,003.60 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

(None)

PUBLIC COMMENT

(None)

DIRECTOR'S REPORT

Director Jenkins handed out information for the Open Meetings (OMA) Training. Trustees are required to complete this training and should let Jenkins know if they need assistance.

Director Jenkins provided an explanation for the purpose of opening a PayPal account to collect fines. This project is in conjunction with SWAN updating the catalog to the ASPEN platform. The Library will be setting up an account outside of SWAN to allow for no waiting on fund collections and more ease of use with billing and reporting.

Director Jenkins explained that the revised face mask policies are written in a way that if there are any mandate changes, the Trustees will not have to keep revising the policy.

Director Jenkins reported that Head of Youth Services, Natalie Djordjevic, is working with Stagg High School and is seeing promising attendance. Jenkins passed around a card from the teacher and one from a student.

Director Jenkins requested choosing a date for the next Finance Committee meeting. This meeting will be held on Tuesday, March 15 at 6pm.

NEW BUSINESS:

(None)

ACTION ITEMS:

#22-02-04 Approve Ordinance #1216 Authorizing Public Library Non-Resident Cards. A. Mohammad moved and S. Stratakos seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#22-02-05 Approve Ordinance #1217 Abating Taxes Levied for the Year 2021 To pay debt service on General Obligation Bonds (Alternative Revenue Source), Series 2014 of the Green Hills Public Library District, Cook County, Illinois. S. Stratakos moved and T. Hanes seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#22-02-06 Approve Opening of Library PayPal Account. S. Culen moved and K. Groark seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#22-02-07 Adopt Bloodborne Pathogen Policy in Employee Handbook. K. Groark moved and T. Hanes seconded. Upon a voice vote all trustees voted "aye." Motion carried.

#22-02-08 Amend Face Mask Policy in Employee Handbook. T. Hanes moved and K. Groark seconded. Upon a voice vote all trustees voted "aye." Motion carried.

#22-02-09 Amend Face Mask Policy in General Policy Manual. N. Angelos moved and S. Stratakos seconded. Upon a voice vote all trustees voted "aye." Motion carried.

#22-02-10 Authorize Early Closure of Library on Friday, June 10 at 5pm for Staff Development. A. Mohammad moved and K. Groark seconded. Upon a voice vote all trustees voted "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

K. Groark mentioned her happiness at hearing that there will be changes forthcoming in the screened in porch area. Director Jenkins noted that new multi-functional furniture will be going into the space.

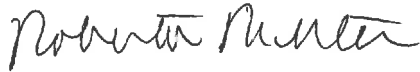
T. Hanes inquired about the upcoming changes to the Statement of Economic Interest form. R. Richter will provide more information once it is available.

Director Jenkins noted that First Midwest is merging with Old National. There are currently no changes necessary to the accounts.

ADJOURNMENT

There being no further business before the Board, President Angelos adjourned the Regular Meeting at 6:20 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by;

A handwritten signature in cursive script, appearing to read "Roberta Richter".

Roberta Richter, Recording Secretary