

GREEN HILLS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES

April 19, 2021  
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on April 19, 2021.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:30 p.m. Present were N. Angelos, S. Culen, T. Hanes, R. Kelleher, and S. Stratakos. A. Mohammad arrived at 5:37 p.m.

Also present were Jane Jenkins, Library Director; Sara Kennedy, Deputy Director; Jo Ann Sheehy, Head of Business Services; Natalie Djordjevic, Head of Adult Services; Teri Wilson, Head of Circulation; and Amanda Farinella, Business Associate.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

- President Kelleher welcomed Studio GC to the Board Meeting. Craig Meadows gave a final presentation on the renovations of the staff space area.
- President Kelleher also welcomed back Kathleen Groark.

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of March 15, 2021 and the Special Meeting of March 22, 2021. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending March 31, 2021, be received and filed for audit, and that Operating Fund Warrant #10 for the month of April 2021 in the amount of \$194,368.61 be approved and authorized for disbursement. Upon a roll call vote, all trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher congratulated Kathleen Groark on winning one of the open positions of Board Trustee. Kathleen remarked that she was excited to work with the Board.
- President Kelleher also congratulated Tom Hanes on being re-elected to the Board.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy of which was given to each Board Trustee.
- Director Jenkins reminded the trustees that the deadline to file their Statement of Economic Interest is May 1.

- N. Angelos and K. Groark expressed an interest in registering for the annual ATLAS Trustee Day at the Orland Park Library on May 22. Director Jenkins will register them.
- The new rolling carts with the Green Hills Library District logo were shown to the board. Thank you to T. Wilson for ordering these.

#### NEW BUSINESS

- The Board discussed opening a new CD account at First Secure Bank. The Board agreed that T. Hanes will call the bank for information on the maximum amount that can be deposited. The Board agreed to leave the decision of the amount to be invested for the two CDs to T. Hanes.
- The Board discussed the Trustee vacancy following the resignation of Patricia Parise. The Board decided to advertise for the vacancy on the Library's website, social media pages, and in-house. The Board also requested a press release be sent out.

#### ACTION ITEMS:

#21-04-14 Approve Authority for Studio GC to Create Specifications and Prepare Bid Documents for the Staff Area Renovation. Studio GC will prepare specifications and bid documents in order to move forward with renovations in the staff space area. The Board has already reviewed the design and preliminary budget. N. Angelos moved, and it was seconded. Upon a roll call vote, N. Angelos, S. Culen, T. Hanes, and R. Kelleher voted "aye." A. Mohammad and S. Stratakos voted "nay." Motion carried.

#21-04-15 Approve Declaration of Vacancy in Office of Trustee Patricia Parise Due to Resignation. Per Section 30-25(a)(1) of the Illinois Public Library District Act, 75 ILCS 16/30-25(a)(1), the Library Board needs to declare the Trustee's current office vacant. A. Mohammad moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

#21-04-16 Resolution in Appreciation for Patricia Parise. Resolution to approve the recognition of Patricia Parise's service to the Green Hills Public Library District. T. Hanes moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

#21-04-17 Approve Opening a CD with First Secure Bank at a Rate of 0.4%. S. Stratakos moved, and it was seconded. Upon a roll call vote, all trustees present voted "aye." Motion carried.

#21-04-18 Approve Removal of Remaining Overdue Fines on GHPLD Accounts. During SWAN's configuration of the fine free structure, they informed us that the report they used to determine the amount of outstanding overdue fines unintentionally excluded accounts that had other types of bills associated with their card. We are asking the Board to authorize waiving this additional amount of \$29,335.69. S. Culen moved, and it was seconded. Upon a roll call vote, all trustees present voted "aye." Motion carried.

#21-04-19 Approve 2021-2022 Pay Grade Assignments. This was presented at the March 2021 Board Meeting with the incorrect years. No information has changed. N. Angelos moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

#21-04-20 Approve Revision of Library Trustee Bylaws. These were discussed at the March meeting. There have been no changes since the first reading. A. Mohammad moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

Director Jenkins shared some thank you notes patrons had sent regarding their appreciation of staff help.

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:31 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary