

GREEN HILLS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES

March 15, 2021  
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on March 15, 2021.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:35 p.m.

Present were N. Angelos, S. Culen, T. Hanes, R. Kelleher, and P. Parise.

A. Mohammad arrived at 5:55 p.m.

S. Stratakos was absent.

Also present were Jane Jenkins, Library Director; Sara Kennedy, Deputy Director; Jo Ann Sheehy, Head of Business Services; Natalie Djordjevic, Head of Adult Services; Teri Wilson, Head of Circulation Services; Amanda Kowalcze, Head of Youth Services; and Amanda Farinella, Business Associate.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

(None)

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of February 15, 2021 and the Special Meeting of February 24, 2021. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending February 28, 2021, be received and filed for audit, and that Operating Fund Warrant #9 for the month of March 2021 in the amount of \$162,114.69 be approved and authorized for disbursement. Upon a roll call vote, all trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

(None)

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy of which was given to each Board Trustee.

NEW BUSINESS

- Director Jenkins and Deputy Director Kennedy gave a presentation on Staff Space Analysis.
- The Board reviewed the Trustee Bylaws. Changes will be voted on at the April Board Meeting.

ACTION ITEMS:

#21-03-09 Approve 2020-2021 Pay Grade Assignments. The new structure provides a 1.7% market adjustment recommended by HR Source, and a minimum wage increase. T. Hanes moved, and it was seconded. Upon a roll call vote, all trustees present voted "aye." Motion carried. Director Jenkins wanted to note there was an error regarding Action Item #21-03-09. It should read 2021-2022 and not 2020-2021. The Board noted this error.

#21-03-10 Adopt Administrative Succession Plan. P. Parise moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

#21-03-11 Close Library to the Public on Election Day-April 6, 2021. The Library will remain a polling place and we will be open to the staff to work on projects. N. Angelos moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

#21-03-12 Close Library at 5pm on Friday, June 11, 2021 for Staff Development. A. Mohammad moved, and it was seconded. Upon a voice vote, all trustees present voted "aye." Motion carried.

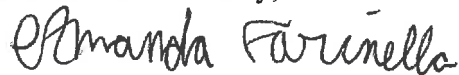
CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:50 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary