

GREEN HILLS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
March 16, 2020  
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on March 16, 2020.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:40 p.m. Present were R. Kelleher, S. Culen, T. Hanes, N. Angelos, and S. Stratakos. A. Mohammad arrived at 6:00pm.

Also present were Jane Jenkins, Library Director, Sara Kennedy, Deputy Director, and Jo Ann Sheehy, Assistant Director of Administrative Services;

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

No visitors.

APPROVAL OF MINUTES

S. Culen moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of February 17, 2020. Upon a voice vote, all trustees present voted "aye." Motion carried. R. Kelleher moved, and it was seconded that the Board of Trustees approve the Executive Session Minutes of February 17, 2020. Upon a voice vote, all trustees present voted "aye". Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending February 29 2020, be received and filed for audit, and that Operating Fund Warrant #9 for the month of March 2020 in the amount of \$225,913.51 be approved and authorized for disbursement. T. Hanes moved. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

No report.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy of which was given to each Board Trustee.

ACTION ITEMS:

#20-03-13 Approve Closure of Library on Monday, July 27 for Staff Development Day.

#20-03-14 Approval to Amend Volunteer Policy. The minimum age has changed to 10 to coincide with our teen events. M. Mohammad moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#20-03-15 Approval to Amend the Laptop Loan Policy. The location of checkout has been removed. N. Angelos moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#20-03-16 Approval to Amend Circulation Policies. Changes include the addition of new items and reformatting. S. Stratakos moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#20-03-17 Approval to Amend Schedule of Fines and Fees. Changes include the addition of new items and reformatting. S. Culen moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#20-03-18 Approval to Adopt Ordinance #1207 for Work Conditions. Our attorney advised adopting this Ordinance, which includes the harassment reporting process. P. Parise moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#20-03-19 Approval to Amend Agenda to eliminate Executive Session, and to include a motion to allow T. Hanes and R. Kelleher to contact banks for interest rates for CD accounts. R. Kelleher moved, and upon a roll call vote, all Trustees present voted "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:16 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Jane Jenkins, Library Director