

**BOARD OF TRUSTEES  
GREEN HILLS PUBLIC LIBRARY DISTRICT  
September 18, 2017**

**PUBLIC HEARING  
2017/2018 BUDGET & APPROPRIATIONS ORDINANCE  
5:30 P.M.  
REGULAR MEETING  
IMMEDIATELY FOLLOWING PUBLIC HEARING**

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- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Acknowledgement of Visitors
  - George Roach of George Roach Associates, PC
- IV. Approval of Minutes
  - Regular Meeting Minutes of August 21, 2017
- V. Operating Fund Treasurer's Report and Warrants:
  - #3
- VI. President's Report
- VII. Public Comment
- VIII. Director's Report
- IX. New Business:

Action Item:

**17-09-31 Approve 2017/2018 Budget & Appropriations Ordinance #1192**

We would like to approve the 2017/2018 Budget & Appropriations Ordinance #1192 in the amount of \$8,076,818. This Ordinance, as prepared by Klein, Thorpe, and Jenkins, is approved annually and sets legal spending limits for the Library District.

**17-09-32 Approval to Hold a Special Meeting on Monday, October 9, 2017 at 5:30pm**

Approval of this Special Meeting will be used to discuss Strategic Planning with Sarah Keister Armstrong.

**17-09-33 Approve Proposal from Computer View**

Approve proposal from Computer View Inc., to upgrade existing computer software to Windows 10 and Office 2016 at a cost of \$26,415.00. The Library currently uses Windows 7 and Office 2010. This expenditure was accounted for in the 2017/2018 budget.

**17-09-34 Approve Increase Spending Authority to \$25,000 for Library Director**

The Library Director currently has a spending authority of \$20,000. Under the recently passed Public Act 100-0038, this amount was raised to \$25,000 for expenditures related to “constructing the Library building, remodeling, repairing, or improving of an existing library building, erecting an addition to an existing library building, or purchasing the necessary equipment for the Library.”

**17-09-35 Review and Approve the Following General Policies:**

- Program Policy
- Photo Policy
- 3D Printing Policy
- Volunteer Policy

**17-09-36 Review and Approve the Following Employee Policies:**

- Conditions of Work
  - Workweek
  - Work Breaks
  - Attendance
  - Harassment

X. Correspondence / Articles / Meetings / Events and News

XI. Document Signing

XII. Adjournment