

BOARD OF TRUSTEES
GREEN HILLS PUBLIC LIBRARY DISTRICT

November 19, 2018

AGENDA

REGULAR MEETING -5:30 pm

- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Acknowledgement of Visitors
- IV. Approval of Minutes
Regular Meeting Minutes of October 15, 2018
- V. Operating Fund Treasurer's Report and Warrant:
 - #5
- VI. President's Report
- VII. Public Comment
- VIII. Director's Report
- IX. New Business:

Action Items:

18-11-47 Approve Resolution #1099 Authorizing Tax Appeal Intervention
This Resolution authorizes Klein, Thorpe, and Jenkins to intervene all 2016-2019 Property Tax Appeals.

- 18-11-48 Amend General Policy Manual**
- **Lost or Damaged Materials**
 - **Circulation Policies**
 - **Wi-Fi Hotspot Lending Policy**
 - **Roku Lending Policy**
 - **eBook Reader Lending Policy**

We are proposing some minor changes to various polices in the General Policy Manual to align our settings that will be available to us in SWAN and clarify which materials are available only to our residents.

18-11-49 Amend Employee Handbook

- **Conditions of Work: Workweek**
- **Leaves of Absence: Vacation Leave**

We would like to amend these two policies to clarify the amount of unpaid vacation leave that is available to staff who work less than 20 hours per week.

18-11-50 Approve Closure of Library on May 3, 2019 for Staff Development Day

We would like approval to close the Library on this day so that staff can attend the Reaching Forward Conference. This conference is specifically of interest to support staff.

- X. Correspondence / Articles / Meetings / Events and News
- XI. Document Signing
- XII. Adjournment