

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
May 21, 2018
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on May 21, 2018.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:33 p.m.

Present were N. Angelos, T. Hanes, R. Kelleher, P. Parise, and S. Stratakos.

A. Mohammad arrived at 5:42 p.m.

S. Culen was absent.

Also present were Jane Jenkins, Library Director; Jo Ann Sheehy, Business Director; Jason Young, IT/Facilities Manager; and Amanda Farinella, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

- Aaron Skogg, Executive Director of SWAN gave a presentation to the Board.

APPROVAL OF MINUTES

S. Stratakos moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of April 16, 2018. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending April 30, 2018 be received and filed for audit, and that Operating Fund Warrant #11 for the month of May 2018 in the amount of \$210,025.50, be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher mentioned he was excited about the Open House coming up on June 2nd and hoped other Board Members were able to make it.
- President Kelleher gave an update regarding the Sabre Room property.
- President Kelleher read aloud a resignation letter from Maureen Lyons. He said that Maureen has been a treasured employee for the last 16 years and she will be missed.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy was given to each Board Trustee.

ACTION ITEMS:

#18-05-19 Review and Approve the Following General Policies as Reviewed by Klein, Thorpe & Jenkins: Computer and Internet Use Policy, Laptop Loan Policy, eBook Reader Lending Policy, Wireless Internet Access Policy, Social Media Policy. N. Angelos moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#18-05-20 Review and Approve the Following Employee Policies as Reviewed by Klein, Thorpe & Jenkins: Termination of Employment-General, Resignation, Retirement, Reduction in Force, Dismissal, and Discipline of Employees. P. Parise moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#18-05-21 Remove Annette Armstrong as an Authorized Representative on the Marquette Bank Business Credit Card Account. We would like to remove Annette Armstrong's name from the Marquette Bank Business Credit Card Account. Stephen Culen is required to call Marquette to request this change.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS
(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:39 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary