

GREEN HILLS PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES

March 19, 2018  
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on March 19, 2018.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:42 p.m. Present were S. Culen, T. Hanes, R. Kelleher, and A. Mohammad. N. Angelos, S. Stratakos, and P. Parise were absent.

Also present were Jane Jenkins, Library Director; Jo Ann Sheehy, Business Director; and Amanda Farinella, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

(none)

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of February 19, 2018. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending February 28, 2018 be received and filed for audit, and that Operating Fund Warrant #9 for the month of March 2018 in the amount of \$290,085.70, be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher commented on how much he loves the front entryway of the Library.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy was given to each Board Trustee.

ACTION ITEMS:

#18-03-12 Approval to Remove Digital Equipment Loan Policy and Agreement Form. We would like to remove this policy and agreement form altogether as we no longer circulate these items. R. Kelleher moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#18-03-13 Approval to Remove Sound and Video Editing Room Policy and Agreement Form. We would like to remove this policy and agreement form altogether as we no longer have the room available. T. Hanes moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#18-03-14 Review and Approve the Following General Policies as Reviewed by Klein, Thorpe & Jenkins: Freedom of Information Act Policy, Freedom to View, Freedom to Read, Library Bill of Rights, Code of Ethics of the American Library Association, and Americans with Disabilities Act (ADA). A. Mohammad moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#18-03-15 Review and Approve the Following Employee Policies as Reviewed by Klein, Thorpe & Jenkins: Leaves of Absence, Holidays, Vacation, Sick Leave, Disability Leave, Family Leave, Jury Duty, Death in the Family, Military Service, Victims' Economic Security & Safety Act. S Culen moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

APPOINT SECRETARY PRO-TEM

R. Kelleher moved, and it was seconded to appoint A. Mohammad as Secretary Pro-Tem in absence of N. Angelos. Upon a voice vote, all Trustees present voted "aye." Motion carried.

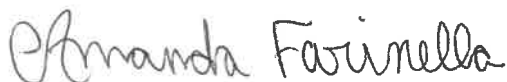
CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:22 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary