

BOARD OF TRUSTEES
GREEN HILLS PUBLIC LIBRARY DISTRICT

February 19, 2018

AGENDA

REGULAR MEETING -5:30 pm

- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Acknowledgement of Visitors
- IV. Approval of Minutes
Regular Meeting Minutes of November 20, 2017
- V. Operating Fund Treasurer's Report and Warrants:
 - #6 (December)
 - #7 (January)
 - #8 (February)
- VI. President's Report
- VII. Public Comment
- VIII. Director's Report
- IX. New Business:

Action Items:

18-02-01 Appoint Secretary Pro-Tem in Absence of N. Angelos

18-02-02 Approve Ordinance #1194 Authorizing Public Library Non-Resident Cards
The fee, based on the General Mathematical Formula for the 2018-2019 fiscal year will be \$222.00.

18-02-03 Approve Ordinance #1195 Abating Taxes Levied For the Year 2017
To pay debt service on General Obligation Bonds (Alternative Revenue Source), Series 2014 of the Green Hills Public Library District, Cook County, Illinois. Original issue is \$5,500,000. This Levy is abated every April and only collected in the event of a problem with the EAV. The tax for the year 2017 in the Bond Ordinance is abated in its entirety.

18-02-04 Resolution #1096 to Approve and Adopt an Updated Sexual Harassment Policy to Conform to Illinois Public Act 100-0554

18-02-05 Resolution #1097 to Adopt Amended Travel Resolution

We are proposing amendments to the Travel Resolution originally passed in November 2016. The new wording will provide better guidance regarding the maximum allowable reimbursement for travel expenses.

18-02-06 Review and Approve the Following Employee Policies as Reviewed by Klein, Thorpe & Jenkins

- Professional Activities and Staff Development
 - Memberships
 - Reimbursements for Expenses
 - Conferences, Workshops, and Meetings
 - Tuition Reimbursement

18-02-07 Review and Approve the Following General Policies as Reviewed by Klein, Thorpe & Jenkins

- Use of Facilities Policy
 - Displays and Exhibits
 - Display of Informational Materials
- Form: Request to House a Display or Exhibit in the Green Hills Public Library (Cooperative Project)

18-02-08 Approve the Strategic Plan for 2018-2020

In conjunction with Sarah Keister Armstrong & Associates, we have worked on a Strategic Plan for the next two years. We will use these goals and objectives to better serve both our patrons and staff.

18-02-09 Approve Closure of the Library for Staff Development Day

We would like to close on Friday, May 4th so that staff can attend the Reaching Forward conference. This conference is specifically of interest to support staff.

18-02-10 Approve Early Closure of Library on Friday, March 2nd

We would like approval to close early at 5pm on Friday, March 2nd for department meetings. We had to cancel our last meeting on February 9th due to inclement weather.

18-02-11 Approve Early Closure of Library on Friday, June 15th

We would like approval to close early at 5pm on Friday, June 15th for department meetings.

X. Correspondence / Articles / Meetings / Events and News

XI. Document Signing

XII. Adjournment