

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
February 20, 2017
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on February 20, 2017.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:01 p.m. Present were R. Kelleher, S. Culen, T. Hanes, N. Angelos, and P. Parise. S. Stratakos and A. Wojcik were absent.

Also present were Jane Jenkins, Library Director; Jason Young, IT/Facilities Manager; Jo Ann Sheehy, Assistant Director of Administrative Services; and Amanda Rubino, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

R. Kelleher welcomed Carl Giometti and Sonata Kazimieratiene.

Carl gave a slideshow presentation representing the Library's survey results. Sonata presented a proposal to tile the concrete planters outside the patron entrance.

AMEND AGENDA

N. Angelos moved, and it was seconded, to amend the agenda to include another Action Item in regards to Sonata's proposal. N. Angelos moved, and it was seconded, to include Action Item #17-02-07 Approval to Accept Proposal to Tile the Planters and Patron Entrance. Upon a roll call vote, all trustees present voted "aye." Motion carried.

APPROVAL OF MINUTES

P. Parise moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of November 21, 2016. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Reports for the months ending November 30, 2016, December 31, 2016, and January 31, 2017 be received and filed for audit, and that Operating Fund Warrant #'s 6, 7, and 8 for the months of December 2016, January 2017, and February 2017 in the amounts of \$499,009.19; \$162,054.24; and \$169,025.38, respectively, be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher was happy that there has been nice weather lately so we can continue to have the path open for patron use.
- President Kelleher was happy to hear that program registration went smoothly including the high attendance for the gingerbread house program. He asked

Amanda Rubino for an update on the crochet program that continues to expand with donations being sent to three different charities. Amanda also commented that the crochet classes are well attended and patrons continue to donate yarn.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy of which was given to each Board Trustee.

ACTION ITEMS:

#17-02-01 Approve Ordinance #1187 Authorizing Public Library Non-Resident Cards. This fee, based on the General Mathematical Formula, for the 2017-2018 fiscal year will be \$220.00. R. Kelleher moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#17-02-02 Approve Ordinance #1188 Abating Taxes Levied For the Year 2016. To pay debt service on General Obligation Bonds (Alternative Revenue Source), Series 2014 of the Green Hills Public Library District, Cook County, Illinois. Original issue is \$5,500,000. This Levy is abated every April and only collected in the event of a problem with the EAV. The tax for the year 2016 in the Board Ordinance is abated in its entirety. S. Culen moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#17-02-03 Approval to Add Sara Kennedy to the Marquette Business Credit Card Account. T. Hanes moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#17-02-04 Approval to Increase Petty Cash Checking and Fund Account from \$250.00 to \$500.00. This will help in staff being reimbursed for mileage and program supplies in a timely manner. There will be a cap of \$50.00 on Petty Cash reimbursements. P. Parise moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#17-02-05 Approval to Amend Computer and Internet Use Policy. We would like to amend #4 of this policy, "Users must have a zero balance of fines in order to use computer stations," to say, "A user's Library account must have a balance below \$5.00 in order to use a computer." Wi-Fi access in the building is currently free to anyone with a laptop, tablet, or mobile device. In addition, patrons can check out materials, including a Wi-Fi Hotspot, if they have fines lower than \$5.00. It is inconsistent with our current policies and practices to require payment of all fines in order to use public computers. This policy amendment would also contribute to easier access of the Internet and computer applications, which are necessary for schoolwork, job searching, etc. Staff feels that a threshold of \$5.00 is a fair amount for computer use. N. Angelos moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#17-02-06 Approval to Close the Library on Friday, May 5, 2017 for a Staff Development Day. Available staff are invited to attend a local conference, Reaching

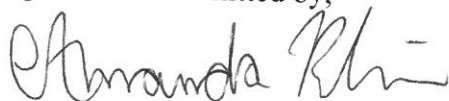
Forward, on this day. This conference is specifically of interest to support staff. R. Kelleher moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS
(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:38 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,

A handwritten signature in cursive script that reads "Amanda Rubino".

Amanda Rubino, Recording Secretary