

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

August 19, 2019

Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on August 19, 2019.

CALL TO ORDER AND ROLL CALL

President Kelleher called the meeting to order at 5:38 p.m. Present were N. Angelos, T. Hanes, R. Kelleher, and P. Parise.

A. Mohammad arrived at 5:47 p.m.

S. Culen and S. Stratakos were absent.

Also present were Jane Jenkins, Library Director; Jo Ann Sheehy, Business Director; and Amanda Farinella, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

(None)

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of July 15, 2019. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending July 31, 2019 be received and filed for audit, and that Operating Fund Warrant #2 for the month of August 2019 in the amount of \$168,026.84 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher commented on how much he enjoys reading all the Department Head Reports, especially the addition of Natalie's Report.
- President Kelleher said he was excited for the Dancing under the Stars program.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy was given to each Board Trustee.

ACTION ITEMS:

#19-08-23 Approve Ordinance #1202 .02% Building and Maintenance Levy. This Ordinance must be passed to levy funds to assist with costs associated with the maintenance and operation of the building. If no petition is filed within 30 days after publication of the Ordinance, that tax will be levied. Board adoption of this Ordinance is

necessary in order for the Library to receive the funds. N. Angelos moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#19-08-24 Set Date for Public Hearing for 2019/2020 Budget and Appropriations Ordinance. We are approving the public hearing date of Monday, September 16, 2019 with this action to provide at least 30 days for public review and publishing of notice. P. Parise moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-08-25 Amend Background Check Policy. The amended policy defines which staff member will be running background checks on new hires. T. Hanes moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-08-26 Amend Reimbursement for Travel, Meal, and Lodging Expenses. The amended policy includes additions from the new Expense Reimbursement Law. A. Mohammad moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#19-08-27 Approval to Authorize Southwest Town Mechanical to Replace Condensing Unit at a Cost of \$29,980. R. Kelleher moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

- President Kelleher mentioned he enjoys seeing the thank you letters from various animal shelters in response to our donation of cat mats.
- President Kelleher mentioned that it's great that we were able to be a sponsor for the Friendship Fest that took place in July.

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the Regular Meeting at 6:12 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary