

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

April 15, 2019
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on April 15, 2019.

CALL TO ORDER AND ROLL CALL

A quorum being present, President Kelleher called the meeting to order at 5:38 p.m. Present were N. Angelos, T. Hanes, R. Kelleher, A. Mohammad, and S. Stratakos. P. Parise was absent.

S. Culen arrived at 5:52 p.m.

Also present were Jane Jenkins, Library Director; Sara Kennedy, Deputy Director; Jo Ann Sheehy, Head of Business Services; and Amanda Farinella, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

(none)

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of March 18, 2019. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending March 31, 2019 be received and filed for audit, and that Operating Fund Warrant #10 for the month of April 2019 in the amount of \$173,298.86 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher mentioned that he likes the newsletter design.
- President Kelleher asked if any Trustees would like to attend the LACONI Banquet to be held in Naperville in May. Trustees should let Director Jenkins know by no later than May 1.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy was given to each Board Trustee.

ACTION ITEMS:

#19-04-12 Approve Closure of Library on Sunday, October 13th. We would like approval to close the Library on this day to hold our Haunted Library Tour. This will give staff more time to set up the event, increase the run time of the tours, and double the

number of patrons we can accommodate. T. Hanes moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-04-13 Amend Overdue Materials Policy. We would like to amend this to state our policy on items that have been claimed to be returned. This is essential to have in place now that we are in SWAN and have more local borrowers in our system. N. Angelos moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-04-14 Amend Study Room & Discussion Room Policy. We would like to amend this policy to remove the ability to make advance reservations. After discussion, the Board would like to amend the policy to allow one of the discussion rooms to be available for advanced reservations. This will be on a trial period of three months. The Board will revisit this Action Item in July. S. Stratakos moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-04-15 Approve 2019-2020 Pay Grade Assignment. We would like approval of the 2019-2020 Pay Grade Assignment. This Pay Grade Assignment is the result of the recently completed Benchmarking Study carried out by HR Source. S. Culen moved, and it was seconded. Upon a roll call vote, all Trustees present vote "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:13 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary