

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

July 15, 2019
Regular Meeting

OFFICIAL
COPY

The Green Hills Public Library District Board of Trustees met at the Library on July 15, 2019.

CALL TO ORDER AND ROLL CALL

President Kelleher called the meeting to order at 5:36 p.m. Present were S. Culen, T. Hanes, N. Angelos, R. Kelleher, and P. Parise.

A. Mohammad and S. Stratakos were absent.

Also present were Jane Jenkins, Library Director; Jo Ann Sheehy, Head of Business Services; and Amanda Farinella, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

(None)

OATH OF OFFICE

P. Parise presented the Oath of Office to N. Angelos.

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of June 17, 2019. Upon a voice vote, all Trustees present voted "aye." Motion carried.

S. Culen moved, and it was seconded, that the Board of Trustees approve the minutes of the Executive Session of June 17, 2019. Upon a voice vote, all Trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending June 30, 2019 be received and filed for audit, and that Operating Fund Warrant #1 for the month of July 2019 in the amount of \$173,150.29 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

- President Kelleher congratulated Deanna Vandell on her new position at Bedford Park Library. He wished her good luck and said that she'll be missed.

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy was given to each Board Trustee.

ACTION ITEMS:

#19-07-19 Amend Study Room & Discussion Room Policy. Data was collected between April 14, 2019 and June 29, 2019. We had a total of 92 reservations during this time period. Of those reservations, 70 were fulfilled, 18 were no-shows, and 4 were cancelled in advance. This means that 20% of our reservations were no-shows. Achieving 100% fulfillment is unlikely and we believe that the current policy that was adopted in April 2019 is effective enough. However, we would like to request that Room B be the room that can be reserved as it is more accommodating due to standard height chairs and table. N. Angelos moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-07-20 Approve Food for Fines in November. We would like to offer Green Hills Public Library District cardholders the opportunity to reduce or eliminate their overdue fines during the month of November by dropping off unexpired nonperishable food items in good condition. We will waive \$1.00 in overdue fines for each food item donated. All food items will be donated to the Palos Township Food Pantry. P. Parise moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#19-07-21 Approve Early Closure of Library on November 1. We would like approval to close the Library at 5pm on this day to hold Department Meetings. S. Culen moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#19-07-22 Approve Closure of Library on January 10. We would like approval to close all day on Friday, January 10 for staff development and training. T. Hanes moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

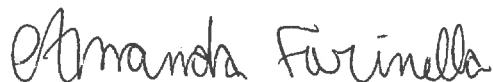
CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

(None)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the meeting at 6:03 p.m. Upon a voice vote all Trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary