

BOARD OF TRUSTEES
GREEN HILLS PUBLIC LIBRARY DISTRICT

July 15, 2019

AGENDA

REGULAR MEETING -5:30 pm

- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Acknowledgement of Visitors
- IV. Oath of Office
 - Noula Angelos
 - Steve Stratakos
- V. Approval of Minutes
 - Regular Meeting Minutes of June 17, 2019
 - Executive Meeting Minutes of June 17, 2019
- VI. Operating Fund Treasurer's Report and Warrant:
 - #1
- VII. President's Report
- VIII. Public Comment
- IX. Director's Report
- X. New Business:

Action Items:

19-07-19 Amend Study Room & Discussion Room Policy

Data was collected between April 14, 2019 and June 29, 2019. We had a total of 92 reservations during this time period. Of those reservations, 70 were fulfilled, 18 were no-shows, and 4 were cancelled in advance. This means that 20% of our reservations were no-shows. Achieving 100% fulfillment is unlikely and we believe that the current policy that was adopted in April 2019 is effective enough. However, we would like to request that Room B be the room that can be reserved as it is more accommodating due to standard height chairs and table.

19-07-20 Approve Food for Fines in November

We would like to offer Green Hills Public Library District cardholders the opportunity to reduce or eliminate their overdue fines during the month of November by dropping off unexpired nonperishable food items in good condition. We will waive \$1.00 in overdue fines for each food item donated. All food items will be donated to the Palos Township Food Pantry.

19-07-21 Approve Early Closure of Library on November 1

We would like approval to close the Library at 5pm on this day to hold Department Meetings.

19-07-22 Approve Closure of Library on January 10

We would like to approval to close the Library all day on Friday, January 10 for staff development and training.

- XI. Correspondence / Articles / Meetings / Events and News
- XII. Document Signing
- XIII. Adjournment