

GREEN HILLS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
November 20, 2017
Regular Meeting

The Green Hills Public Library District Board of Trustees met at the Library on November 20, 2017.

CALL TO ORDER AND ROLL CALL

President Kelleher called the meeting to order at 5:32 p.m. Present were R. Kelleher, N. Angelos, S. Culen, T. Hanes, S. Stratakos, A. Mohammad, and P. Parise. S. Stratakos left at 6:04 p.m.

Also present were Jane Jenkins, Library Director; Jo Ann Sheehy, Assistant Director of Administrative Services; Jason Young, IT/Facilities Manager; and Amanda Farinella, Administrative Assistant.

ACKNOWLEDGEMENT OF VISITORS AND PUBLIC COMMENT

President Kelleher welcomed Carl Giometti of Studio GC to the Board Meeting. Carl gave the Board a walkthrough of the construction area to see its progress.

APPROVAL OF MINUTES

T. Hanes moved, and it was seconded, that the Board of Trustees approve the minutes of the Regular Meeting of October 16, 2017. Upon a voice vote, all trustees present voted "aye." Motion carried.

OPERATING FUND TREASURER'S REPORT AND WARRANT

T. Hanes moved, and it was seconded, that the Operating Fund Treasurer's Report for the month ending October 31, 2017 be received and filed for audit, and that Operating Fund Warrant #5 for the month of November 2017 in the amount of \$366,533.68 be approved and authorized for disbursement. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

PRESIDENT'S REPORT

President Kelleher had nothing to report.

PUBLIC COMMENT

(None)

DIRECTOR'S REPORT

- Director Jenkins presented her monthly report. A hard copy was given to each Board Trustee.

ACTION ITEMS:

#17-11-47 Approve Amnesty Day. We would like to hold an Amnesty Day for our patrons on Saturday, June 2, 2018. This will be part of our Grand Reopening Event as a

thank you to our patrons and their patience during the Reorganization & Improvement Project. If approved, we will waive up to \$30 in overdue fines from GHPLD cardholder accounts upon request. Patrons who want to participate will need to visit the Library, call the Circulation Desk, or use an online form during the hours of operation this day. We will not waive lost, damaged, referral fees, or any charges from other libraries. We will not be refunding any fines paid before Amnesty Day. This is a great opportunity for patrons to get their Library cards back in good standing so that they can benefit from the improvements made during the project. R. Kelleher moved, and it was seconded. Upon a roll call vote, all Trustees present voted "aye." Motion carried.

#17-11-48 Review and Approve the Following Employee Policies as Reviewed by Klein, Thorpe & Jenkins: Personnel Benefits including Insurance, Retirement and Savings, and Personnel Privileges. S. Culen moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

#17-11-49 Review and Approve the Following General Policies as Reviewed by Klein, Thorpe & Jenkins: Library Cardholders & Regulations, Reciprocal Borrowing, Lost or Damaged Materials, Overdue Materials. N. Angelos moved, and it was seconded. Upon a voice vote, all Trustees present voted "aye." Motion carried.

CORRESPONDENCE/ARTICLES/MEETINGS/EVENTS AND NEWS

(none)

ADJOURNMENT

There being no further business before the Board, President Kelleher adjourned the Regular Meeting at 6:25 p.m. Upon a voice vote all trustees voted "aye." Motion carried.

Prepared and submitted by,



Amanda Farinella, Recording Secretary