

BOARD OF TRUSTEES
GREEN HILLS PUBLIC LIBRARY DISTRICT

August 21, 2017

AGENDA

REGULAR MEETING -5:00 pm

- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Acknowledgement of Visitors
 - Carl Giometti from Studio GC: Presentation of bid documents
 - Romney Cirillo from Something Fishy: Presentation for upgraded aquarium
- IV. Approval of Minutes
 - Regular Meeting Minutes of July 17, 2017
- V. Operating Fund Treasurer's Report and Warrant:
 - #2
- VI. President's Report
- VII. Public Comment
- VIII. Director's Report
- IX. New Business:

Action Items:

17-08-23 Award Contract for the Reorganization and Improvement Project

17-08-24 Illinois Public Library Annual Report (IPLAR)

This report is submitted to the State Library annually as one of the requirements to receive our Per Capita Grant.

17-08-25 Approve Ordinance #1191 .02% Building and Maintenance Levy

This Ordinance must be passed to levy funds to assist with costs associated with the maintenance and operation of the building. If no petition is filed within 30 days after publication of the Ordinance, that tax will be levied. Board adoption of this Ordinance is necessary in order for the Library to receive the funds.

17-08-26 Set Date for Public Hearing for 2017/2018 Budget and Appropriations Ordinance

We are approving the public hearing date of Monday, September 18, 2017 with this action to provide at least 30 days for public review and publishing of notice.

17-08-27 Food for Overdue Fines

We would like to offer Green Hills Public Library District cardholders the opportunity to reduce or eliminate their overdue fines during the month of November by dropping off unexpired nonperishable food items in good condition. We will waive \$1.00 in overdue fines for each food item donated. All food items will be donated to the Palos Township Food Pantry.

17-08-28 Review and Approve the Following General Policies:

- Solicitation of Signatures
- Solicitation of Funds
- Solicitation Policy
- Identity Protection Act
- Patron Confidentiality
- Patron Conduct
- Animal Policy
- No Smoking Policy
- Telephone Use/Cell Phone Use
- Library Holidays
- Library Hours
- Donation Policy
- Gift Ban Policy

17-08-29 Review and Approve the Following Employee Policies:

- Introduction
- Employee Acknowledgement
- Background Check Policy
- Selection of Staff
 - General
 - Promotion or Positional Reassignment

17-08-30 Approval to Close Library for Staff Development Day

We would like approval to close the Library on Friday, December 8th for Staff Development Day.

- X. Correspondence / Articles / Meetings / Events and News
- XI. Document Signing
- XII. Adjournment